



# 1 SLIDE OUT

Slide the tray out from the box.

*Optional: Leave the tray underneath the tree so you may slide the tree back in the box for easy summer storage.*



# 2 INSERT POLE

Insert the pole through all of the center holes of the tree EXCEPT the top hole.



# 3 PULL UP AND OVER

Holding on to the handle, lift the top ring up and over the top of the pole, setting it down so the ring rests on the square support.



# 4 ATTACH TOP TREE SECTION

Insert the top tree section into the matching hole on the top of the pole. The dangling light string should hang down into the center of the tree.

*Optional: There is an electrical plug available near the top of the tree to attach a tree topper (not included).*



# 5 CONNECT LIGHTS

Attach the dangling light string to the plug within the tree below. This plug looks like a standard household extension cord and will have other light strings already plugged into it.

*Note: Please skip this step if you purchased an unlit tree!*



# 6 SHAPE THE BRANCHES

Pull branches out and up to cover any bare spaces.

*Note: the first time you set up the tree will require some extra shaping to fill in the spaces between the layers of the tree.*